

## **Set of documents necessary for opening corporate accounts in roubles and hard currency by non-residents of the Russian Federation without a representative office**

To open a corporate account in roubles or hard currency a non-resident Company has to submit the following set of documents to the Russian Bank:

1. Copies of documents legalised by the Embassy (Consulate) of the Russian Federation abroad or certified by apostille, and translated into Russian with the translation being certified by a notary:
  - ✓ Statutory documents;
  - ✓ Excerpt from the trade register of the country of registration;
  - ✓ Certificate of incorporation;
  - ✓ Other documents, determining the legal status of the non-resident according to the legislation of the country of registration;
  - ✓ Power of attorney for opening and operating accounts;
  - ✓ Other documents where the rights of the executives responsible for managing the bank account are listed.
2. Signatures of persons authorised to operate the account and impression of a seal of the Company, attested by a notary (enclosed).
3. Certificate from Tax Authorities of the Russian Federation (the State Tax Office #50 (Moscow) where the non-resident is to be registered).
4. Account Application on the Russian Bank's letterhead.
5. Bank account agreement.
6. Copies of passports of the persons, authorized to open and operate accounts with the Bank.

### *Set of documents necessary for registering in the State Tax Office #50:*

- Information from Tax Authorities of the foreign state about registration of the Company as the taxpayer (translated into Russian with the translation being certified by a notary).
- Power of attorney for delivering to the State Tax Office of the Russian Federation documents for registration and to receive the Tax certificate (draft is enclosed).
- Statutory documents (translated into Russian with the translation being certified by a notary).
- Document confirming the registration and address of the Company (translated into Russian with the translation being certified by a notary).
- Certificate of incorporation or excerpt from the trade register of the parent companies (translated into Russian with the translation being certified by a notary).

For any further assistance you may contact Dr. Davood Asadi with Email address: [info@russiran.com](mailto:info@russiran.com) or Tel. +7 (926) 56 74 74 0

**\*\*\* Please always mention name of your company in Email Subject.**

Yours faithfully  
RussIran

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